



INTERNATIONAL UNION  
OF RAILWAYS

# UIC SECURITY PLATFORM

## HUMAN FACTORS

GUIDELINES  
FOR MANAGING  
SUSPICIOUS ITEMS  
IN RAILWAY  
PREMISES FOR  
RAILWAY STAFF



SEPTEMBER 2019

## WHAT IS A SUSPICIOUS ITEM?

Suspicious Items are forgotten or abandoned luggage, handbags, other items and things, including those not related to any equipment, infrastructure, rolling stock, and technological process of railway service, which seem suspicious due to their location or appearance.

Explosive Item is any specially prepared destructive device capable of exploding under certain conditions;

Evacuation is forced organized withdrawal of people and inventory from an area under threat of illegal act or any other factors hazardous to human life or health.

## General recommendations for railways staff when they are at railway premises (stations, trains, etc.) on suspicious items management:

- Please be careful;
- Pay attention to
  - any suspicious items,
  - as well as passengers and visitors, whose actions or behaviour may seem unnatural or suspicious;
- Inform law enforcement authorities, security services, administration (personnel) at the railway facility, or train driver about anything suspicious.



# In case you find any suspicious items, please:



- Record the time at which the item had been discovered;
- Do not attempt to perform any actions with the suspicious item, do not touch, move, or open it, even if it looks attractive;
- Remember that an appearance of an item may conceal its true purpose and camouflage items and/or substances of a criminal nature, including explosive;



- Ask those around whether there is anyone who may identify the owner of the item or the one who abandoned it. If it is impossible to identify and find the owner of the item, immediately inform law enforcement authorities, security services, administration (personnel) at the railway facility, or train driver about your finding;



- Do not use any electrical or radio equipment, or any mobile phone;
- Do not attempt to subject the item to any electromagnetic, sound, thermal, light, or mechanical impact;
- Step away from the item as far as possible, warn everyone standing around or passing by and ask them to stay away from the item;



- Follow instructions of law enforcement authorities, security services, administration (personnel) at the railway facility, or train driver in case evacuation is sound;
- Please wait for special services to arrive at the location where the suspicious item was discovered;

***Please remember that you are an important witness***

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